

# **THE SCHOOL COUNCIL DUTIES**

- ENSURE CLASSES ARE FREE OF LITTER BEFORE & AFTER CLASS
- ENSURE ALL PUPILS ARE QUIET BEFORE THE TEACHER ARRIVES IN CLASS
- ASSIST THE TEACHER BY HELPING HER TO BRING BACK & FORTH THE TEXTBOOKS
- APPOINT TWO GIRLS EVERYDAY TO EMPTY THE BINS (BIN BAGS ARE AVAILABLE FROM THE OFFICE)
- ENSURE THE GIRLS DO NOT LEAVE THE ROOM JUST BEFORE CLASSES ARE DUE TO START (NOT EVEN TO GO TO THE LOCKER)
- YOU ARE TO MAKE SURE THAT ALL THE GIRLS ARE EQUIPPED WITH THEIR STATIONARY & EXERCISE BOOKS BEFORE CLASS (GIRLS SHOULD ALWAYS BE PREPARED FOR CLASS)
- TRY TO MAKE SURE EVERYBODY HAS THE CORRECT UNIFORM
- COUNCILORS FROM ALL YEAR GROUPS SHOULD WORK TOGETHER IN HARMONY
- OTHER MINOR DUTIES WOULD BE EXPLAINED BY THE RESPECTIVE TEACHERS

- + YOU ARE AN ELECTED BODY AND YOUR MAIN DUTY IS TO CONSIDER VARIOUS CONCERNS OF ALL THE STUDENTS AND DISCUSS THEM WITH THE MANAGEMENT.**
- + HOLD MEETINGS TO DISCUSS VARIOUS ISSUES AND SUGGEST WAYS TO IMPROVE CONDITIONS AT AL-ISLAH GIRLS' HIGH SCHOOL.**
- + SEE THAT NOBODY IS BULLIED HERE!**
- + ORGANISE VARIOUS SURVEYS TO FIND OUT OPINIONS OF FELLOW STUDENTS.**
- + ANALYSE SURVEY RESULTS.**
- + ADVISE THE MANAGEMENT OF THE FINDINGS.**
- + THIS IS OUR INSTITUTION AND WE HAVE TO HELP THE MANAGEMENT TO SEE THAT IT'S RUN SMOOTHLY!**
- + SEE THAT ALL THE NEW COMMERS ARE WEL-COMED AND SETTLE NICELY.**

# THE SCHOOL COUNCIL POLICY

Here at Al-Islah Girls' High School we believe that students need practical education about the democracy. To give them the first hand experience of democracy in action, they will be given opportunity to stand for elections for various posts and casting their votes. We also believe that students should be included in decision making.

## The President and The vice- president:

- Any student from Year 9 or Year 10 can stand for either post, provided that she is nominated by two students. (Any student who is suspended cannot be nominated.)
- All the students will have rights to cast votes for these posts.
- This will be done by secret ballot papers.

## The Class Representatives: Councillors

- All the students have right to stand for class representative.( Any student who is suspended cannot be nominated.)
- Each class will elect two representatives.
- This will be done by secret ballot papers.

## The School Council:

- The school council will consist of the President, the vice president and the class representatives.

## **Student Council and decision making:**

Councillors are given extra duties and responsibilities, and should set themselves as examples to their fellow pupils. They are also set the task of monitoring and reporting any inappropriate behaviour they may observe within their student group.

The duties, responsibilities and any powers accorded councillors do not in any way substitute for the presence and authority of adult teaching and non-teaching staff.

Within the school the council system allows students to experience and take on roles of leadership and responsibility.

Councillors have the right, and a responsibility, to raise genuine concerns about abuses of power and trust by anyone within the school community.

A councillor who in good faith reports significant concerns, allegations or suspicions of circumstances, situations or the behaviour of others which is likely to put a child's safety or welfare at risk will never be victimized following their disclosure.

The school takes very seriously the need to adopt anti-bullying strategies and the important role that councillors play in this work. Councillors will be given an induction into their councillors' role by existing post holders.

Councillors' vigilance and integrity is one of the most potent deterrents against bullying. Children and young people who bully will then know that it will be dealt with, and the victims of bullying will have confidence for the same reason.

It is therefore important that within the school we create a culture and communication network where children and young people are easily able to confide to staff if they are being bullied.

In order to minimize the incidents of bullying, councillors are given the authority within the school to challenge and report incidents of bullying within school.